

COVID-19 PREPAREDNESS AND RESPONSE PLAN

JUNE 1, 2020



COVENANT
HealthCare

EXTRAORDINARY CARE FOR EVERY GENERATION

LEARNING OBJECTIVES

REQUIREMENTS

- In order to satisfy educational requirements for Executive Order 2020-97, please read this entire course.
- All employees must complete the course by **July 1, 2020** and any new hires by the second week of employment.
- If you have any questions while reading the newsletter please contact your manager, Safety Officer/EM (3.2756), Safety Manager (3.4090), or Infection Prevention and Control.



EXECUTIVE ORDER 2020-97 (SECTION 10)

- ▶ 1 (c) Employers must maintain a record of the requirements set forth in Sections Provide COVID-19 training to employees that covers:
 - ▶ Workplace infection-control practices (#IP.309 COVID-19)
 - ▶ The proper use of personal protective equipment
 - ▶ Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19
 - ▶ How to report unsafe working conditions
- ▶ 1 (d) Conduct a daily entry self-screening protocol for all employees or contractors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19.

WORKPLACE INFECTION CONTROL PRACTICES

#IP.309 – COVID-19

- ▶ PUI/Positive Patient Placement Procedures
- ▶ Rule out, Presumed or Confirmed COVID
 - ▶ First choice for bed placement is a Negative Pressure Room
 - ▶ Negative pressure rooms should be utilized for patients undergoing aerosol-generating procedures
 - ▶ Place order for Contact and Airborne Isolation
 - ▶ When a negative pressure room is unavailable place patient first in a private room
Lastly, place in a semi-private room
 - ▶ Place order for Contact and Droplet Isolation
 - ▶ Guidelines for Cohorting Positive COVID patients
 - ▶ Cohort on designated units
 - ▶ Positive COVID, no other active respiratory pathogens or co-infections
 - ▶ No aerosol generating procedures, unless both vented
- ▶ [Click here to see policy for detailed procedure](#)

WORKPLACE INFECTION CONTROL PRACTICES

#IP.309 – COVID-19

- ▶ **PPE Guidelines**
- ▶ Only Covenant issued or approved PPE is allowed for use
- ▶ COVID-19/PUI Units
 - ▶ Non-Aerosolizing Generating Procedures
 - ▶ If the patient can wear a surgical mask during interactions
 - ▶ Gown, Gloves, N95/CAPR (or surgical mask if not available) and Eye Protection
 - ▶ If the patient cannot wear a surgical mask during interactions
 - ▶ Gown, Gloves, CAPR or N95 and Eye Protection
 - ▶ Aerosol Generating Procedures
 - ▶ Gown, Gloves, CAPR or N95 and Eye Protection
- ▶ Non-COVID Units
 - ▶ Regular PPE as required by Isolation Procedures, See IP.303 – Isolation Procedures
 - ▶ [Click here to see policy for detailed procedure](#)

WORKPLACE INFECTION CONTROL PRACTICES

#IP.309 – COVID-19

- ▶ **Respirator Guidelines - COVID-19/PUI Units**
- ▶ Extended Use of N95s are allowed on units with all COVID patients. Extended use refers to the practice of wearing the same N95 respirator for repeated close contact encounters with several different patients, without removing the respirator between patient encounters.
- ▶ N95 respirators should be removed (doffed) and stored in a paper sack, or clean breathable container, with the employee's name written on it before:
 - ▶ Leaving the COVID Unit
 - ▶ Going to the Nurses' Station
 - ▶ Charting with a mask is acceptable at WOW or Wall-A-Roo. Using a phone while wearing a respirator is not allowed due to contamination.
 - ▶ Bathroom Breaks
 - ▶ Meal Breaks

WORKPLACE INFECTION CONTROL PRACTICES

#IP.309 – COVID-19

- ▶ **Respirator Guidelines - Non-COVID Units**
 - ▶ N95's or other respirators are not approved to be worn for personal use
 - ▶ For staff that float to COVID and Non-COVID units, N95s that are used in a COVID room as part of your required PPE are NOT allowed to be worn in Non-COVID areas
- ▶ Personal Use Mask Guidelines
- ▶ Personal use masks are not considered PPE
- ▶ Employees must don a personal use mask upon entering the facility
- ▶ It should be worn in all common areas, except when eating in designated spaces (e.g. cafeteria or break room)
- ▶ If you are alone in a private office, you may remove your mask
 - ▶ If a person enters your private office, please don a personal use mask unless you are able to maintain appropriate social distance
- ▶ It is expected that personal use masks are taken home and washed daily

WORKPLACE INFECTION CONTROL PRACTICES

#IP.309 – COVID-19

- ▶ **Transportation of COVID patients**
- ▶ Notify the receiving unit or department of transport and isolation status
- ▶ Patient should wear a facemask to contain secretions
- ▶ All recommended PPE should be worn in room when preparing for transport
- ▶ Use of PPE by staff during transport is not required unless the patient is unable to wear a facemask and/or there is an anticipated need to provide medical assistance during transport (i.e. contact with contaminated body fluids/secretions). If this is the case, staff should wear their mask and eye protection and don a new gown and gloves for transport.
- ▶ If gloves and gown are required for transport because of potential body fluid exposure, have another staff member push elevator buttons and open doors with clean hands
 - ▶ ***COVID Room Cleaning**
 - ▶ ***COVID Equipment Cleaning**
 - ▶ ***Guidelines for Discontinuing Isolation**

[Click here to see policy for detailed procedure](#)

COVID-19 PPE TRAINING & STRATEGIES TO OPTIMIZE THE SUPPLY OF PPE

COVNET > Work Tools > Clinical Links - COVID-19

COVID-19 PPE Education – Donning and Doffing (CAPR/N-95)

- ▶ [COVID-19 PPE Education](#)
- ▶ [COVID-19 – PPE Information](#)
- ▶ [COVID-19 Isolation, Transport and PPE Guidelines](#)
- ▶ [COVID-19 – Staff Masking Guideline](#)
- ▶ [Approved Personal Use Masks](#)
- ▶ [Inserting a Filter into a Fabric Mask](#)
- ▶ [N-95 FAQ](#)
- ▶ [Mask Disinfection Directions](#)

Contingency Capacity- Optimize use of PPE During Times of PPE Shortages

- ▶ [Optimize use of PPR during times of PPE Shortages](#)
- ▶ [Donning and Doffing Optimization Strategies Video](#)

DAILY ENTRY SELF-SCREENING PROTOCOL AND ILLNESS REPORTING

- ▶ If you are ill or have any symptoms of COVID-19;
 - ▶ Contact your manager to report your absence
- ▶ If you have symptoms of COVID-19 contact the Covenant COVID-19 Hotline 989.583.3135

▶ Symptoms of COVID-19

- ▶ New onset of shortness of breath
- ▶ Cough
- ▶ Sore throat
- ▶ Fever (>100.0)
- ▶ Chills
- ▶ Body aches or muscle pain
- ▶ Headache
- ▶ Loss of smell or taste

COVID-19 Wellness Check

The safety of our patients, staff, and visitors remain Covenant's overriding priority. To prevent the spread of COVID-19 and reduce potential exposure, Covenant is asking all persons to complete a short screening questionnaire. Your participation is important to help Covenant take precautionary measures for the safety of everyone. Thank you for your cooperation.

**All Healthcare Employees - Please take your temperature 2 times per day.
Do not come to work if you have a fever.**

Date: _____ Location: _____		If you answer YES to any of the following questions, STOP , return to your car and call the Covenant Covid-19 Hotline: (989) 583-3135	
Time	Printed Name	Do you have any new onset of shortness of breath, cough, sore throat, fever (>100.0), chills, body aches or muscle pain, headache, or loss of smell or taste?	Have you had prolonged close contact (within six feet) with someone with positive COVID-19 without personal protective equipment (PPE)? NOTE: If you have already received healthcare guidance to return to work, please answer "No".

HOW TO REPORT UNSAFE WORKING CONDITIONS

- ▶ First report any issues to your manager and/or coordinator or Shift Administrator if they are unavailable.
- ▶ Place a report in RL Solutions
 - ▶ If needed follow-up with your director.
 - ▶ If further help is needed contact the vice president for your department.

CONCLUSION



If you have any questions please contact your department manager, coordinator or educator.

Thank you!

CONGRATULATIONS!



Congratulations!

You have successfully completed this course! Please use the button below to exit and return to Halogen in order to receive credit for this course.